



## **JOB ADVERTISEMENT**

<b>Position:</b>	<b>Head of Information Technology</b>
<b>Department:</b>	Information Technology
<b>Job Grade:</b>	Band 7
<b>Position Location:</b>	Head Office
<b>Reports to:</b>	<b>Managing Director</b>
<b>No. of Vacancies:</b>	One (1)
<b>Closing Date:</b>	May 15, 2017.

### **Purpose of the Position**

The role will provide leadership and direction in IT service delivery and effectively manage IT resources in the Bank to delivering high quality service to all Stakeholders.

### **Management of ICT Functions**

- Meet or exceed IT objectives, monitor performance against the strategic plan of the Bank; and take corrective action on significant deviations.

### **Compliance to Internal Control, Regulatory, Policies and Procedures**

- Oversee the documentation and application of sound and up-to-date IT principles and ensure compliance with IT policies, standards and procedures.
- In close co-ordination with Heads of Department, ensure that the IT function adheres to all Central Bank regulations.

### **IT Disaster Recovery and Business Continuity.**

- Own the Disaster Recovery Plans of IT, supervision and ensure that Business Continuity plans are kept up-to-date.

### **Enterprise Solutions Management**

- Enforce and Monitor Service Level Agreements service partners, Co-ordinate and oversee the delivery of all new software, E- Channels, upgrades or customizations.

### **IT Systems and Services**

- Identify IT requirements for the Bank and ensure that all IT functions and activities are fully resourced, operational and budgeted for.



## **Job Specifications**

### **Academic Qualifications:**

IT-related degree or a relevant Business related subject preferred.

### **Professional Qualifications:**

ITIL certification is required. Other Industry certifications e.g. MCSE, CCNE, MDBA, PRINCE2

### **Experience:**

At least 5 years IT management experience in medium-large banking or business environment or equivalent combination of education and experience

### **Skills Required:**

- Wide knowledge of and advanced skills in computer hardware and software programs of diverse functionality. Including but not limited to: communications systems, E- Channels, desktop applications, and network administration programs.
- Knowledge of the General Banking or Financial Services Act, banking laws and regulations, local legal legislation.
- Strong leadership qualities with the ability to set and communicate vision and strategy and ability to manage change.
- A high degree of interpersonal skills, experience in successfully leading and working with various levels of a bank.

**Applications should be emailed to [HR@NC-bank.com](mailto:HR@NC-bank.com), not later than May 15, 2017.**